

Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
DECEMBER 8, 2009

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann Marie Brigil, Presiding Officer presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Thomas Crabtree  
t/a Dominion Flooring  
File Number 2010-01796  
**(NO DECISION MADE)**

Thomas Crabtree – A

2. William H. Jones  
File Number 2010-01446  
**(NO DECISION MADE)**

William Jones – A  
**(via phone)**

3. Freedom Elevator, Inc.  
File Number 2010-01800  
**(NO DECISION MADE)**

Craig Robinson, Jr. – A


4. Skyline Cabinets, Inc.  
File Number 2010-01797

Donald Truslow – A  
Howell Truslow – W

**(NO DECISION MADE)**

The meeting adjourned at 2:15 p.m.

Board for Contractors

  
Robert M. Kirby, Chairman

  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil  
Title: Presiding Officer
  3. Agency: Board for Contractors
  4. Transaction: Informal Fact-Finding Conferences on December 8, 2009
  5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
None
  6. I declare that:
    - (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_
    - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.
-       12/8/09  
Signature      Date